



---

Job Description:     **Garden Center Sales**

Reports to:           Roots Sales Area Leader

**Does this sound like you? If so, apply today!**

When it comes to gardening, you really know your stuff. You have a good five years of experience working in the gardening or landscape industry; better yet you have retail garden center experience. You have a solid feel for our Houston climate and are very comfortable making good plant recommendations. Hot weather? Not a problem for you because you prefer to be outdoors. Rain? No problem either, because you won't melt. Dirt under your fingernails? Always.

You know how important it is to help customers be successful and you're focused on teaching them the best way to use what they buy. When you see a customer you know it's your first priority to make contact and welcome them. Then, help them focus on products that will help them be successful with their project. Providing the most accurate information about the plants and products is key to building trust with the customer. If they're not successful the first time around, you'll be there to get them back on track with a smile!

You also know that in order to make great sales, plants and products need to look their best. So between customers, you have no problem watering, unloading racks or cleaning what needs to be cleaned. Because you're self-motivated, you don't need someone checking up on you to make sure you're always being productive. You're not afraid to admit what you don't know or ask for help from other staff. You take pride in your work and have a passion for what you do. That passion might have led you to already complete a TCNP/TCLP certification. If so, that's great! If it's still on your to-do list, we'd love to help you complete it. You're looking for full time or part time work and are available on weekends.

Are you a passionate gardener, but perhaps don't have official industry experience? Or perhaps you have formal horticulture education but don't quite yet have five years of experience? Tell us your story and we'll happily consider your application!

**Key Job Responsibilities:**

1. Greet all of our customers with a smile and make them feel welcome!
2. Your main priority is to assist customers with plant and product purchases and suggest add-on sales. Always provide the best and most current information about the plants, plant care and product use.



- 
3. When you're not working customer sales, you'll assist with pricing, labeling, display and maintenance of plants and related products. This includes keeping plants healthy, product properly stocked and restocked, cleaned and maintaining the overall presentation of the garden center.
  4. Assist customers on the phone as needed with inventory checks, plant information and other requests.
  5. Assist with plant and product ordering as requested. Assist with physical inventory count.
  6. Assemble custom potting projects; take and assemble special orders.
  7. Relay customer requests to SAL (Sales Area Leader) using proper forms.
  8. Receive inventory when SAL is not present; sign and check for quality
  9. Communicate thoroughly and clearly with management team and other staff to ensure customer satisfaction.